PRODUCTION FEES

Effective October 23, 2012

Revenue generated from the purchase and use of reproductions from the San Diego History Center Library assists in the preservation of the collections. Reproductions are sold for personal use, public display and reference use and may not be published without payment of access fees and completion of the Reproduction Order Form and Contract.

Applicant must state the intended use of each reproduction on the contract. Please include appropriate identification numbers and description. The History Center reserves the right to refuse any reproduction request. Reproductions may not be copied and resold at any time. All responsibility for possible copyright infringement, invasion of privacy, and the rights of publicity from the use of reproductions is assumed by the applicant. All fees are subject to state sales tax and to change without notice. All sales are final. Thank you for your support.

IN-HOUSE SCANNING: For images, documents, and printed materials smaller than 8½ x 11 inches scanned in-house the standard turnaround time is from one to two weeks. Rush fees may apply if an order is needed sooner. Scans for reproduction will have an additional access fee or an outside production fee depending on use. Please see Access Fees page. Scans will be provided only at the discretion of SDHC for uses other than reproduction.

<table>
<thead>
<tr>
<th>Scans</th>
<th>1 to 10MB (8 x 10 at 300 dpi)</th>
<th>$25</th>
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<tbody>
<tr>
<td></td>
<td>11 to 40MB (8 x 10 at 600 dpi)</td>
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<td>41 to 100MB (8 x 10 at 1200 dpi)</td>
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<tr>
<td>Scan(s) burned to CD</td>
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<td>scan fee plus $10</td>
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<tr>
<td>Scans sent to FTP sites</td>
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<td>$2.50 per image</td>
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OUTSOURCED SCANNING OF OVERSIZED BLACK AND WHITE ITEMS: For black and white or line drawings of maps, architectural drawings and ephemera larger than 8 ½ x 11 inches:

- Scan and print $5 per sq. ft. (min. $20)
- Scan burned to CD scan fee plus $35

For OUTSOURCED SCANNING OF COLOR ITEMS please request a quote.

OTHER FEES

- Shipping from $7
- Research done by staff from $50 per hour
- Rush fee (sooner than one week) as schedule permits 100% surcharge
- Black and white photocopy of a photograph $1
- Color photocopy $2
- Photocopy of text $0.35